**ANGUS DISABILITY SPORT**

**Child/Vulnerable Adult Protection**

**What to do if a situation arises - Step by Step Guide**

**Athlete makes a child/vulnerable adult protection allegation OR there is a concern about an athlete**

**Coach/Volunteer records in the athlete’s own words what has been said OR what has been witnessed.**

**Coach/Volunteer informs CPO of what has been said/witnessed**

**Any indication that a child is at risk of abuse or harm must be referred to the Child protection duty team, Scottish Disability Sport or the Police.**

**It is everyone’s job to make sure children are alright**

**Something that you think is not important could be part of a bigger picture.**

**CPO informs ADS chairperson OR Scottish Disability Sport if the allegation involves the chairperson. Check child/vulnerable adult protection guidance for protocol**

**Decision made about what to do next**

**Continue to monitor situation – Listen, Observe. Record.**

**If concerns continue ask for advice from local CP duty team or Scottish Disability Sport**

**Refer the matter to the Child Protection Duty Team. If the matter is serious then contact the police.**

**No further action needed**

**This stage can be skipped if the chairperson is unavailable and a delay would place the child at risk**

**Record information in CP forms and store in secure place. Pass on information to Scottish Disability Sport**